

**CITY OF PHOENIX
REQUEST FOR COUNCIL ACTION**

Complete this form per A.R. 4.11.

Refer to the City Council Agenda Process Reference Guide for Assistance

ACTION REQUESTED	Formal Action: <input type="checkbox"/> Bid Award License Application <input type="checkbox"/> Public Hearing <input type="checkbox"/> Other <input type="checkbox"/>			OR	Legal Document: <input checked="" type="checkbox"/> Ordinance Amend City Code? <input type="checkbox"/> Resolution <input type="checkbox"/> Emergency Clause? <input type="checkbox"/> (for use only w/ord. or res. requests)		
IMPACTED DISTRICT(S)	DISTRICT 8		ADDITIONAL BACKUP MATERIAL SENT UNDER SEPARATE COVER?		<input type="checkbox"/>		
SUBJECT	TERMINAL FACILITY LICENSE AGREEMENT WITH SWISSPORT CARGO SERVICES, L.P., AT PHOENIX SKY HARBOR AIRPORT						
REQUESTED AGENDA DATE	02/06/2013	PREPARED BY	Name: Roxie Albright Department: Business and Properties Phone: 602-273-2043				
APPROVALS	Division Head: Department Head:	Roxann M. Favors Danny W. Murphy		If prepared for another department: Department Name: Approval:			
BID AWARD INFORMATION	Bid Surety Required? <input type="checkbox"/> Submitted by Low Bidder? <input type="checkbox"/> Contract Required? <input type="checkbox"/>		Performance Surety Required <input type="checkbox"/> Amount? _____ Requisition No. _____				
CONTRACT INFORMATION	Contract Amendment? <input type="checkbox"/> Sole Source Contract? <input type="checkbox"/> If Yes, Current Contract No. _____ Approved by: _____ Ordinance <input type="checkbox"/> Resolution <input type="checkbox"/> on Date: _____ Formal Action <input type="checkbox"/>						
BUDGET INFORMATION	\$ _____ To Be Encumbered? <input type="checkbox"/> Source of Funds: _____ Fiscal Year? _____ Fund Center(s) (SAP-FM): _____ Commitment Item(s) (SAP-FM): _____						
CITY MANAGER'S OFFICE	Approved by Ed Zuercher 1/23/13					CM Control No. 01	
CITY CLERK DEPARTMENT	Council Action Taken: Adopted Ordinance Number: S-39584 Resolution Number: _____ Comments: _____						
			RCA No. 70105 Contract No. _____ Meeting Date 2/6/2013 Item No. 13				

ITEM**DISTRICT 8****TERMINAL FACILITY LICENSE
AGREEMENT WITH SWISSPORT
CARGO SERVICES, L.P., AT
PHOENIX SKY HARBOR AIRPORT**

Request to authorize the City Manager, or his designee, to negotiate and execute a month-to-month Terminal Facility License Agreement (License) with Swissport Cargo Services, L.P. (Swissport) for approximately 9,600 square feet in West Air Cargo at Phoenix Sky Harbor International Airport. Swissport shall use the space in support of its Commercial Use Permit No. 376-09 to provide cargo-handling services to Delta Airlines, British Airways, Alaska Airlines, JetBlue Airlines, and Frontier Airlines. Swissport shall pay a rental rate based on the Airport Rates and Charges Program established in Chapter 4, Article IX of the Phoenix City Code. The License may contain other terms and conditions deemed necessary or appropriate by the City Manager or the Aviation Director.

Authorization is also requested for the Aviation Director to make future additions, subtractions, and changes to Swissport's space, not to exceed a total of 16,000 square feet, as the Aviation Director deems necessary or appropriate to attain the highest and best use of Aviation Department resources, as well as to accommodate future Swissport business needs for the duration of the License.

Employment Impact

There is no employment impact.

This item is recommended by Mr. Zuercher and the Aviation Department.