

**CITY OF PHOENIX
REQUEST FOR COUNCIL ACTION**

Complete this form per A.R. 4.11.

Refer to the City Council Agenda Process Reference Guide for Assistance

ACTION REQUESTED	Formal Action:	OR	Legal Document:	
	Bid Award	<input type="checkbox"/>	Ordinance <input checked="" type="checkbox"/>	
	License Application	<input type="checkbox"/>	Amend City Code? <input type="checkbox"/>	
	Public Hearing	<input type="checkbox"/>	Resolution <input type="checkbox"/>	
Other	<input type="checkbox"/>	Emergency Clause? <input type="checkbox"/>	(for use only w/ord. or res. requests)	
IMPACTED DISTRICT(S)	DISTRICT 8	ADDITIONAL BACKUP MATERIAL SENT UNDER SEPARATE COVER? <input type="checkbox"/>		
SUBJECT	TERMINAL FACILITY LICENSE AGREEMENT WITH SWISSPORT CARGO SERVICES, L.P., AT PHOENIX SKY HARBOR AIRPORT			
REQUESTED AGENDA DATE	02/06/2013	PREPARED BY	Name	Roxie Albright
			Department	Business and Properties
			Phone	602-273-2043
APPROVALS	Division Head:	Roxann M. Favors	If prepared for another department: Department Name:	
	Department Head:	Danny W. Murphy	Approval:	
BID AWARD INFORMATION	Bid Surety Required?	<input type="checkbox"/>	Performance Surety Required	<input type="checkbox"/>
	Submitted by Low Bidder?	<input type="checkbox"/>	Amount?	_____
	Contract Required?	<input type="checkbox"/>	Requisition No.	_____
CONTRACT INFORMATION	Contract Amendment?	<input type="checkbox"/>	Sole Source Contract?	<input type="checkbox"/>
	If Yes, Current Contract No.	_____		
	Approved by:	Ordinance <input type="checkbox"/>	Resolution <input type="checkbox"/>	on Date: _____
		Formal Action <input type="checkbox"/>		
BUDGET INFORMATION	\$ _____	To Be Encumbered?	<input type="checkbox"/>	
	Source of Funds:	Fiscal Year?	_____	
	Fund Center(s) (SAP-FM):	_____		
	Commitment Item(s) (SAP-FM):	_____		
CITY MANAGER'S OFFICE	Approved by	Ed Zuercher 1/23/13		CM Control No. 01
CITY CLERK DEPARTMENT	Council Action Taken:	Adopted		
	Ordinance Number:	S-39584	RCA No.	70105
	Resolution Number:		Contract No.	_____
	Comments:		Meeting Date	2/6/2013
		Item No.	13	

ITEM

DISTRICT 8

**TERMINAL FACILITY LICENSE
AGREEMENT WITH SWISSPORT
CARGO SERVICES, L.P., AT
PHOENIX SKY HARBOR AIRPORT**

Request to authorize the City Manager, or his designee, to negotiate and execute a month-to-month Terminal Facility License Agreement (License) with Swissport Cargo Services, L.P. (Swissport) for approximately 9,600 square feet in West Air Cargo at Phoenix Sky Harbor International Airport. Swissport shall use the space in support of its Commercial Use Permit No. 376-09 to provide cargo-handling services to Delta Airlines, British Airways, Alaska Airlines, JetBlue Airlines, and Frontier Airlines. Swissport shall pay a rental rate based on the Airport Rates and Charges Program established in Chapter 4, Article IX of the Phoenix City Code. The License may contain other terms and conditions deemed necessary or appropriate by the City Manager or the Aviation Director.

Authorization is also requested for the Aviation Director to make future additions, subtractions, and changes to Swissport's space, not to exceed a total of 16,000 square feet, as the Aviation Director deems necessary or appropriate to attain the highest and best use of Aviation Department resources, as well as to accommodate future Swissport business needs for the duration of the License.

Employment Impact

There is no employment impact.

This item is recommended by Mr. Zuercher and the Aviation Department.