



CONTRACT AMENDMENT

CITY OF PHOENIX
Human Services Department
200 W. Washington Street, 18th Floor
Phoenix, Arizona 85003-1611

Effective Date July 1, 2019
SRM Contract No. 4701004968
City Clerk Contract No. 145545
Amendment No. 2

Contract Title Outreach and Engagement for Persons Experiencing Homelessness
Contractor Name Community Bridges, Inc.

Buyer Name Vanessa Ramirez
Telephone No. 602-534-1032
Buyer Email vanessa.ramirez@phoenix.gov

THE ABOVE REFERENCED CONTRACT IS AMENDED AS FOLLOWS:

1. In accordance with Section I – Instructions and Overview, 2. Description – Statement of Need, the agreement is being renewed for the period beginning July 1, 2019 and ending June 30, 2020, which is the first renewal period.
2. Replace Exhibit C - Itemized Service Budget – Outreach and Engagement to Homeless FY 2018-2019 in its entirety with Exhibit C - Itemized Service Budget- Outreach and Engagement to Homeless FY 2019-2020 attached hereto.
3. Replace Exhibit A – Scope of Work, 8. Performance Goals and Indicators, 8.1., in its entirety with the following:

8. PERFORMANCE GOALS AND INDICATORS

- 8.1 The Contractor shall work to meet the following performance goals and indicators. Progress will be monitored through the submission of monthly reports as detailed in Section 10 – Reporting Responsibilities below.
- 8.2.1 Serve a minimum of 1,500 clients
 - 8.2.2 100% of Phoenix C.A.R.E.S. requests sent to Contractor will be addressed by the Contractor's team and documented in CRM within 72 hours.
 - 8.2.3 At least two-thirds of engaged clients become enrolled, i.e. case managed and develop a housing case plan.
 - 8.2.4 Of those that exit Street Outreach programs, 30% will exit to permanent or temporary housing destinations (this includes detox, shelter, transitional housing and recovery home).
 - 8.2.5 100% of participants will be assessed for housing needs
 - 8.2.6 60% of case managed participants served have a positive exit as defined by HUD.
 - 8.2.7 100% of eligible participants are entered into regional coordinated entry within 48 hours.



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Except as otherwise amended, all other terms and conditions of the Agreement and any prior amendments not in conflict will remain in full force and effect. If there is a conflict or ambiguity among amendments and the Agreement, the most recent amendment will prevail and control if clear and unambiguous; and if not, the original Agreement will govern to the extent necessary to support the intent of the Agreement.

COMMUNITY BRIDGES, INC.

A signed original must be returned to the Human Services Department.

[Signature]
Signature

John H. Hebaum
Printed Name

President/CEO
Title

9/3/19
Date



CITY OF PHOENIX

[Signature]
Signature

MARCHELLE F. FRANKLIN
Printed Name

HUMAN SERVICES DIRECTOR
Title

ATTEST:
[Signature]
City Clerk 9-10-19

APPROVED AS TO FORM:
[Signature]
Acting City Attorney DMG

City of Phoenix RFP 17-VHS-2
Attachment C - ITEMIZED SERVICE BUDGET – FY 19/20

CONTRACT SERVICE: Outreach and Engagement to Homeless
CONTRACT PERIOD: 07/1/19 – 6/30/20

NAME: Community Bridges, Inc.

REIMBURSEMENT PERIOD: _____

I. PERSONNEL

Number of Positions	FTE Level	Position Title	Total Salary for the Contract Period	% Allocated Service * A + D + O = Total	TOTAL		
					SERVICE COST	CDBG COST	CITY COST
15.0	14.5046	Navigator II	\$554,046	100%	\$554,046	\$256,750	\$297,296
3.0	3.0	Lead Navigator	\$120,835	100%	\$120,835		\$120,835
1.0	1.0	EMT	\$30,691	100%	\$30,691		\$30,691
2.0	2.0	Peer Support – ATC	\$46,134	100%	\$46,134		\$46,134
1.0	1.0	Phx Outreach Mgr	\$59,630	100%	\$59,630		\$59,630
1.0	1.0	Navigator Supervisor	\$40,922	100%	\$40,922		\$40,922
23.0	22.5046				\$852,258	\$256,750	\$595,508

*A = % Administrative Functions D = % Direct Service Functions O = % Other (excluded portion)

II. EMPLOYEE RELATED EXPENSES

ITEM	BASIS	TOTAL COST	CDBG COST	CITY COST
Various Fringe Benefits	20.73773%	\$176,739	\$68,250	\$108,489
		\$176,739	\$68,250	\$108,489

III. PROFESSIONAL AND OUTSIDE SERVICES

ITEM	BASIS	TOTAL COST	CDBG COST	CITY COST
Auto Insurance	\$145/month x 10 vehicles	\$17,400	0	\$17,400
HMIS License	\$163/license x 21 licenses	\$3,423	0	\$3,423
Vehicle Lease	\$366/month x 10 vehicles	\$43,920	0	\$43,920
Tracking System	\$21.55/month/vehicle x 10 vehicles	\$2,586	0	\$2,586
Cell Phones	\$56/month x 21 phones	\$14,112	0	\$14,112
Annual Software Renewal	\$419/each x 21 computers	\$8,799	0	\$8,799
		\$90,240	0	\$90,240

IV. TRAVEL

ITEM	BASIS	TOTAL COST	CDBG COST	CITY COST
Vehicle Operating Costs	\$110/month/vehicle x 10 vehicles	\$13,200	0	\$13,200

V. MATERIALS AND SUPPLIES

ITEM	BASIS	TOTAL COST	CDBG COST	CITY COST
Medical supplies	\$131/month X 12 months	\$1,572	0	\$1,572
Outreach Supplies	\$50/team/month X 9 teams	\$5,400	0	\$5,400
		\$6,972	0	\$6,972

VI. OPERATING SERVICES

ITEM	BASIS	TOTAL COST	CDBG COST	CITY COST
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VII. EQUIPMENT

ITEM	BASIS	TOTAL COST	CDBG COST	CITY COST
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TOTAL:

Total Direct Cost:	\$1,139,409	\$325,000	\$814,409
Total Administrative @ 4%	\$ 35,591	\$ -0-	\$35,591
Total Service Cost	\$1,175,000	\$325,000	\$850,000
Revenue Sources: City of Phoenix	\$1,175,000	\$325,000	\$850,000