

**Phoenix Human Relations Commission
Monday, May 21, 2001
12th Floor, Subcommittee Room, Phoenix City Hall,
200 West Washington, Phoenix, Arizona**

Commissioners Present:

Luis Ibarra, Chair
Frank Rivera
RJ Shannon
Cheryl Hunter
Manny Wong
Kirk Baxter
Alex Arredondo
Rory Gilbert
Ruben Alvarez
Elizabeth Tay McVicker

Commissioners Absent:

Tracey Flores
Martin Samaniego
Leah Pallin-Hill
Manny Lerma

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City Staff Present:

Carolyn Gall, Equal Opportunity Department
Paul Harasha, Equal Opportunity Department
Michael Kelly, Mayor's Office
Asst. Chief Silverio Ontiveros, Police Department
Tony Davis, Police Department

Agenda Items

1. **Call to Order** - Luis Ibarra, Chair, called the meeting to order at 5:10 p.m.

2. Review and Approval of April 16, 2001 Human Relations**Commission Meeting Minutes**

Commissioner Frank Rivera motioned to approve the minutes as presented.
Commissioner Manny Wong seconded the motion. The motion passed unanimously.

3. Recognition and Appreciation of Commissioners Whose Terms Are Expiring on June 30, 2001

Commissioners, Alex Arredondo and Manny Wong, were presented plaques of appreciation of service that were signed by the Mayor, Equal Opportunity Director, and Human Relations Commission Chair. Michael Kelly provided remarks on behalf of the Mayor's Office.

4. Discussion and Possible Decisions on the Activities of the “We’re All On The Same Team” Committee

General Business

Committee CoChair RJ Shannon reported that the committee is having difficulty reaching a quorum. She also indicated that the committee is in the process of reevaluating their committee membership.

“Faces of Diversity” Brown Bag Lunch Series

Committee CoChair Cheryl Hunter requested commissioners to provide ideas for speakers for the “Faces of Diversity” Brown Bag Lunch Series that will resume in the fall.

United Minds Youth Video

Paul Harasha provided an update on the distribution of the *United Minds* diversity video. To date, 290 videos have been distributed to City of Phoenix departments, schools, community agencies, faith groups, government agencies, private businesses, and interested citizens.

Future Activities

Commissioner and WAOTST Committee member Rory Gilbert indicated that the committee discussed the idea of implementing a diversity book club to discuss the cultural implications and perspectives of various books.

5. Discussion and Possible Decisions on the Activities of the Business Development Committee

Committee Chair Alex Arredondo reported the following from the Business Development Committee’s May 14 meeting:

- Mario Saldamando, City Engineer, provided an overview of the Engineering & Architectural Services (EAS) Department.
- Wylie Bearup, Deputy Director, EAS, presented information on Alternate Project Delivery Methods including:
 - Design-Bid-Build
 - Construction Manager at Risk
 - Job Order ContractingThese methods are meant to reduce design and construction costs, reduce project duration, and reduce administrative costs.
- Cecile Pettie, Director, Budget and Research Department, made a presentation on the Capital Improvement Budget Process. The CIP is a five-year plan for capital expenditures needed to replace, expand, and improve the city’s infrastructure including, buildings, parks, landfills, water systems, airport, streets, etc.
- Toni Hatcher, Procurement Manager, Finance, reported on Departmental Discretionary

Spending as it relates to M/W/BE utilization.

- Members of the Disparity Working Committee updated M/W/SBE program reports including, interdepartmental referral and report card, publicity and outreach activities, and the next steps document.
- Elvia Diaz, a reporter with *The Arizona Republic*, was in attendance and indicated that she plans to attend future committee meetings.

Commissioner Frank Rivera raised the issue of the City's prompt payment procedures on design and construction contracts at Sky Harbor International Airport. Commissioner Rivera requested that the Business Development Committee have the opportunity to provide information/input into any discussions that occur regarding this issue.

6. Discussion and Possible Decisions on the Activities of the Multicultural Event Planning Committee

Commissioner Kirk Baxter presented the Multicultural Event Planning Committee's proposed plan for a small 2001 event and a much larger "street festival" event for 2002 (see attached). The commission endorsed the concept but requested a detailed event plan to include proposed budget, fundraising plan, timeline, and staffing impact analysis before making any further decisions. Commissioner Baxter indicated that the committee would prepare a more detailed plan for the next HRC meeting.

7. Discussion and Possible Decisions on Participation in the City of Mesa Diversity Offices' Multi-City Advisory Board Information Exchange Meeting on Tuesday, May 8, 2001

Commissioner Gilbert and EOD staff Paul Harasha reported on the City of Mesa Diversity Office's Multi-city Human Relations Advisory Board Informational Exchange meeting on May 8. Attendees included commissioners and city staff representing Mesa, Tempe, Scottsdale, Chandler, Gilbert, and Queen Creek. The group addressed the following questions:

1. Does your commission have a system and/or policy to address resident issues?
2. How are your residents aware of the commission's existence and purpose?
3. How does your commission measure its accomplishments, demonstrate its activity, and impact change?

City of Mesa staff is in the process of summarizing the meeting and will forward to all attendees. The City of Chandler also agreed to host a similar multi-city meeting sometime in the fall.

8. Discussion and Recommendations of Future Agenda Items and Meeting Date

The next HRC meeting is scheduled for Monday, June 18, 2001, in the East Conference Room, Phoenix City Hall.

9. Call to the Public – No response

10. Adjournment – The meeting adjourned at 6:30p.m.