

Development Advisory Board  
Technical Subcommittee  
Summary Minutes

May 9, 2008

143115  
CITY CLERK DEPT.

2009 JAN 12 AM 9:09

Members Present

Pete Hemingway, Chair  
Larry Litchfield  
Paul Scott

Members Absent

Herb Hacker

Staff Present

Tom Wandrie  
Bob Goodhue  
Derek Horn  
Brandon Wagoner  
Randy Shackelford  
Susan Beitler  
Jeremy Overmyer  
Doug Kirkman  
Carl Montgomery  
Blaine Robinson  
Richard Blankenship  
Adam Zendejas  
Larry Smith  
Darlene Helm  
Barbara Hunt  
Zeke Rios  
EJ Hyncik  
Roger Olsen  
Ray Dovalina

Guests

Dave McMaster

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1. Call to Order.

Mr. Pete Hemingway, DAB Technical Subcommittee Chair, called the meeting to order at 9:06 a.m. A quorum of 3 subcommittee members was present.

2. Approval of the minutes for the meetings held on January 25, 2008.

Mr. Litchfield motioned to adopt the agenda minutes as submitted. Mr. Scott seconded the motion. The motion was passed unanimously, 3 to 0.

3. Call to the public. Dave McMaster requested to speak on agenda item 5, City of Phoenix Supplement to the Maricopa Association of Governments (MAG) Uniform Standard Specifications 2009.

4. Discussion and possible action regarding the proposed clean up amendments to the **2006 Administrative Provisions Code, Sections 105.3.2 and 106.2.**

Mr. Robert Goodhue, Assistant Development Services Director, provided an overview of the proposals to clean up the Administrative Provision Code, Section 105.3.2, Time Limitation of Application. Mr. Goodhue mentioned the proposal will allow plan review extensions after plan approval has been obtained. He noted that this change does not allow additional extensions(s) if the plan or permit application does not comply with codes and other city ordinances at the time the extension request is filed. The applicant would be required to

keep the plans and project updated if it is advantageous to keep the project from expiring. Mr. Larry Litchfield, DAB Technical Subcommittee member, requested clarification on how extensions are granted. Mr. Goodhue replied plan review extension(s) is an administrative process. Mr. Litchfield requested staff to modify the proposed language to reflect the department's administrative process for obtaining extensions.

Mr. Derek Horn, Assistant Development Services Director, introduced item 4, clean up amendment to the Administrative Provision Code, Section 106.2 Site Plan. Mr. Horn stated the current code as written is too restrictive when staff is actively encouraged to be flexible with the plan review process. The proposal includes deletion and addition of language in Section 106.2, which allows flexibility when applicants submit their construction plans. Mr. Litchfield suggested for staff to review the second paragraph of that administrative code and make it consistent with the proposed amendment. Mr. Litchfield motioned to approved the proposed code amendments as modified. Mr. Paul Scott, DAB Technical Subcommittee member, seconded the motion. The motion was passed unanimously, 3 to 0.

**5. Discussion and possible action regarding the proposed clean up amendment to the City of Phoenix Supplement to the Maricopa Association of Governments Uniform Standard Specifications 2009.**

Mr. Ray Dovalina, Deputy Street Transportation Director, summarized the city's effort to update the Supplement to Maricopa Association of Governments (MAG) Uniform Standard Specifications and Details. Mr. Dovalina referenced the draft/redlined version and reviewed all of the proposed changes (Specifications and Details). Mr. Paul Scott, DAB Technical Subcommittee member, inquired about the original MAG document and expressed concern that the draft/redlined document did not identify the amended language with deletions (strikethroughs) and additions (underlined) to illustrate the amendments. The DAB members mentioned they would prefer to see the document with the identified amendments. Mr. Dovalina replied the document captures all of the changes, but concurred that it does not provide the strikethroughs/underlines. Mr. Dovalina proceeded with his presentation and summary of the proposed changes. Mr. Dave McMaster, Home Builders Association of Central Arizona, stated he would have preferred to have learned about the proposed changes from the Street Transportation Department prior to this meeting. Mr. Pete Hemingway thanked staff for the presentation. Mr. Litchfield recommended that the report should be reviewed by the Mayor's Commission on Disability Issues on the sections that were modified to meet the current ADA guidelines. Mr. Dovalina stated that he plans on coordinating with AGC, HBACA, applicable city departments, and the Mayor's Commission on Disability Issues.

Mr. Hemingway stated the DAB Technical Subcommittee members will review this item at the next DAB Technical subcommittee meeting on June 27, 2008.

**6. Discussion and possible action regarding the 2006 International Building Code (IBC), Chapter 11, Section 1109.2.1, Unisex Toilet and Bathing Rooms.**

Mr. Hemingway tabled this item until the next meeting since Mr. Herb Hacker was not present.

**7. Discussion and possible action regarding the 2006 IBC, Chapter 10, Section 1007.3, Areas of Refuge.**

Mr. Hemingway recommended tabling this item until the next meeting since Mr. Herb Hacker was not present.

8. Discussion and possible action regarding the nomination of Chair for the Development Advisory Board Technical Subcommittee.

Mr. Scott recommended the members should revisit this item once all DAB Technical Subcommittee members are present.

9. Future agenda items.

Mr. Herb Hacker tabled agenda items 6, 7, and 8.

Adjournment.

Mr. Hemingway proposed to adjourn the meeting. Mr. Scott seconded the motion. The motion was passed, 3:0. The meeting adjourned at 10:25 a.m.

Respectfully Submitted,

Angelica Medina  
Management Assistant