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City of Phoenix
DEVELOPMENT SERVICES DEPARTMENT 2009 JUL -2 PM 4: 22

Development Advisory Board Meeting Minutes
Thursday, January 15, 2009

DAB Members Present

Christopher Alt
Jim Baca
Haley Balzano
Rus Brock
Bernie Deutsch
Herb Hacker
Barbara Koffron
Kimber Lanning
Larry Litchfield
John Mackay

Jason Morris
Kenneth Roth
Paul Scott
Steve Sheldon

DAB Members Absent

Gary Corcoran
Christopher Miller
Ben Patton
Alex Reynoso

Ex-Officio's Present

Roy Nourse, Planning
Michael Hamblin, Law
Chaun Hill, Streets

Aaron LaRoque, Water

Ex-Officio's Absent

Gabriel Ramirez, NSD

City of Phoenix Staff

Bob Goodhue
Derek Horn
Cindy Morrissey
Tom Wandrie

Others in Attendance

Frank Dancil

1. **Call to order the public hearing:**
Paul Scott, DAB Chairperson, convened the public hearing at 3:08 p.m.

2. Discussion and possible action regarding **Residential Fire Sprinklers Code Approval for International Building Code Section 903.3, New R-3 Development Incentives**. Barbara Koffron, gave a brief explanation of the proposed amendment and a discussion was held.

A **MOTION** was made by Ken Roth and **SECONDED** by Larry Litchfield to move this item to the next step of the code adoption process. **MOTION CARRIED UNANIMOUSLY.**

3. Discussion and possible action regarding **proposed amendment to the 2006 Phoenix Building Construction Code Administrative Provisions, Section 105.21**. Building Official, Tom Wandrie, gave a brief explanation of the proposed clean-up amendment and a discussion was held. Tom noted that the attachment provided to the members had the incorrect verbiage. The following sentence has been removed from this code proposal: Installation of locking or security hardware on egress doors, or changing the types of locking devices requires a permit.

A **MOTION** was made by Paul Scott and **SECONDED** by Herb Hacker to move this item to the next step in the code adoption process. **MOTION CARRIED UNANIMOUSLY.**

4. **Adjournment of public hearing:**
Public Hearing adjourned at 3:18 p.m.

5. **Call to order regular business meeting:**
Paul Scott, DAB Chairperson, convened the meeting at 3:20 p.m.

6. **Approval of November 20, 2009 minutes.**

Steve Sheldon noted that the minutes did not list him as being absent. The minutes will be corrected.

A **MOTION** was made by Herb Hacker and **SECONDED** by Larry Litchfield to approve the November 20, 2009, meeting minutes with the correction. **MOTION CARRIED UNANIMOUSLY.**

7. **Call to the Public**
No response.

8. **Subcommittee Reports:**

Administrative Subcommittee

Bernie Deustch: The Administrative Subcommittee did not meet on January 15, 2009 because of failure to post the agenda. Bernie provided information regarding the upcoming Workshop.

Technical Subcommittee:

No Report.

Herb Hacker did mention some concerns with taking up time to continuing clean up of the 2006 Codes with the pending 2009 code adoption upcoming. He also has concerns with staff shortages and budget shortages that the City may want to reconsider doing these processes at this time.

Derek Horn responded to his questions and concerns. He referred to agenda item #10 for further discussion since this item is the 2009 code adoption strategy and timing.

9. Update, information and discussion regarding the **Development Services Financial Status and Quarterly Productivity Report**. Derek Horn gave both presentations since Cindy Stotler was unable to attend. Derek provided a brief update on the current financial status and monthly activity of the department.

10. Update, information, discussion and possible action regarding the **2009 code adoption strategy and timing**.

Derek Horn presented a proposed code review and adoption time line. This partly addressed some of Herb Hacker's concerns from earlier in the meeting. Discussion continued regarding the necessity of updating codes so frequently. Barbara Koffron asked if DSD knew what other municipalities might be doing given the current economics and budget problems valley wide.

Tom Wandrie mentioned he would be attending a MAG meeting and would survey the members. Christopher Alt is concerned about the cost for adopting updated codes. Not just for the City but for the industry as a whole.

Discussion continued and it was decided that the Board had a lot of concerns regarding the cost effectiveness of updating codes and there may need to be some changes in this process such as longer term between code updates. Additional discussion followed regarding the Energy Code, ISO

ratings, and other issues related to code updates and adoption. It was then decided there was a need to further address these issues and concerns of the Board at another time. This item was tabled for discussion to a future date.

11. Update, information, discussion and possible action with regards to the **DSD's process of disconnection of service equipment.**

Tom Wandrie gave a brief outline of the process that DSD follows when disconnecting of power to a property. He assure Board members that the process is followed and that DSD evaluates the site thoroughly before disconnecting. Tom provided an explanation for a concern expressed by a Board member that DSD had turned off power to a complex without notice. The power was not turn off by DSD but by the power company.

12. Update, information, discussion and possible action regarding the **DAB Retreat.**

Discussion followed regarding when the retreat may take place. It was decided probably March 2009. Retreat will include discussion of goals, changes, and future.

13. Discussion regarding future DAB agenda items:

- Code cycle
- Coordination of state and county amendments
- Green building, retro fit, and new types of systems. Clarification and consistency of existing buildings as it relates to the Energy Code and green building
- Review if Board members are on both Technical and Administrative Subcommittees
- Redevelopment Issues
- Activity and attendance
- Retreat items: Customer service and recovery plan

14. Adjournment of Regular Business.

A **MOTION** was made by Herb Hacker **SECONDED** by Barbara Koffron to adjourn the January 15, 2009 meeting. **MOTION CARRIED UNANIMOUSLY** Meeting adjourned at 4:28 p.m.

Minutes prepared by Cindy Morrissey, Administrative Secretary